

**Minutes of the
Joint Workforce Investment Board
Youth Council**

**Shepard Community Room
4107 East Washington Street
Indianapolis, Indiana
Thursday, February 9, 2012
11:00 a.m. to 11:30 p.m. Eastern Time**

Members Present: Lydi Davidson, Cheri Kervin-Jones, Robin Landrum, Jennifer Osterholt, Paula Pinkstaff, Marilyn Pitzulo, Derrick Stewart (via telephone) Holli Sullivan, Pat Sutton

Members Absent: Deidra Conner, Representative Suzanne Crouch, Jean Crow, Betty Lonis, Judge Brent Niemeier, Karen Ragland

Regional Workforce Board Representatives Present: Beth Blasdel, Jim Krampen, Doug Poe, Jeff Williams, Dennis Wimer

Joint Workforce Investment Board Staff Present: Cheryl Musgrave, Executive Director.

Others Present: Dawn Axsom, Connie Berry, Michele Bowman, Bart Brown, John Corcoran, Carla Crowe, Cindy Donnelly, Kirk Kuhn, Brianna Morse, Lance Ratliff, David Spears

Joint Workforce Investment Board Executive Director Cheryl Musgrave called the meeting to order and recognized a quorum was present.

Minutes

A motion to approve the minutes of October 18, 2011 and December 2, 2011 was made by Robin Landrum and seconded by Marilyn Pitzulo. The motion was unanimously adopted.

Action Item: Election of Officers

Joint Workforce Investment Board Chair Jeff Williams welcomed the members of the Youth Council and encouraged members to take a leadership role. The duties of the role were briefly described as establishing the direction of the Council and exploration of programs and grants for the benefit of youth. The scope of the role of the council is broad, and could include active program and grant development.

A slate of candidates volunteered to serve: Jennifer Osterholt as Chair, Lydi Davidson as Vice-Chair, and Patricia Sutton as Secretary. A motion was made to adopt the slate by Robin Landrum and seconded by Holli Sullivan. The motion was unanimously adopted.

Action Item: Region 8: Youth Services provider

The Youth Council is charged with approval of Regional Youth Service Providers under federal regulation. The Joint Workforce Investment Board then considers the action of the Youth Council.

Region 8 brought forward a recommendation to award the contract to Vincennes University. Vincennes University would serve in a dual capacity, serving Youth as well as Adults. Regulations allow Youth Service Providers to be separate from Adult Service Providers; Region 8 chose to combine the services into a single Request for Proposal (“RFP”) to allow for efficiencies in administrative costs.

Regional Operator John Corcoran described the bid process, the respondents and their qualifications, and the selection of the Region 8 Workforce Board. Two candidates responded to the RFP, Job Works and Vincennes University. Vincennes University is the current service provider to Region 8. The Region 8 Workforce Board recommends the selection of Vincennes University.

Mr. Corcoran responded to member questions, discussing the federally mandated 10 core services which must be provided to Youth.

A motion to concur with the Region 8 Workforce Board to award the contract to Vincennes University was made by Holli Sullivan and seconded by Lydi Davidson. The motion was unanimously approved.

Other Business:

The Council has two vacancies: a second representative of a Housing Authority, and a second Parent of an Eligible Youth for Workforce Investment Act funded services. Members were encouraged to forward names to either Chair Osterholt or Ms. Musgrave.

The March agenda will include review of the questions posed to the Regional Operator by Council members representing Region 11. These questions included a discussion of service levels, an exploration of current partners, and a deeper understanding of current and future program opportunities. Additional questions should be sent to Ms. Musgrave prior to the March meeting.

There being no further business, a motion to adjourn was made by Chair Osterholt, seconded by Lydi Davidson, and unanimously adopted.

The meeting adjourned at approximately 11:30 a.m.

The next meeting is set as follows:

March 2, 2012
French Lick Event Center, Taggart Room, on the lower level
11:00 a.m. to 1:00 p.m. Eastern Time

Note: Refreshments will not be served at this location